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I've worked in PR and marketing both in-house and at agencies across
Los Angeles, with a particular niche in food, including my experiences at Sunkist Growers, Six
Degrees LA, and
BetterEats.com. I'm currently seeking project management roles.

Professional Experience

Studio Manager, Mary Costa Photography

Los Angeles, CA / 2018 - present

Marketing support, production support, creative ideation for sponsored partnerships, copywriting for digital and physical materials as needed, social media management, business support including managing inquiries, and website maintenance.

Project Manager + Operations Lead, Six Degrees LA

Los Angeles, CA / 2015 - 2017

Client-facing project manager, managed multiple client accounts. I ensured projects were completed on-time and exceeded the client's expectations. Also managed communication between design team, client stakeholders and any third-party team members. Internally, managed social media channels and company's internal blog, and provided copy and copyedits as needed.

Software

Adobe Creative Suite / Dubsado / G-Suite Products
Google Analytics / HootSuite / Iconosquare
Mail Chimp / Wordpress & Basic HTML

Education

Bachelor of Science, Emerson College

Boston, MA / Class of 2008 / 3.8 GPA